

BUCPS Meeting
Monday, November 21, 2022
ONLINE Google Meet Call
Meeting Minutes

In Attendance

Slavko Nohas	Christin Hyshka	Andrea Chmilar
Kelsey Whattam	Chad Starko	Peter Rachmistruk
Pierre Ouimet	Kathy Leskow	Kostiantyn Chorny
Natalia Kostiuk	Lesia Pohoreski	Clayton Starko
Talia Koziak	Erin Montgomery	

Proceedings

- Slavko Nohas called the meeting to order at 7:39pm.

Amendments and Approval of Agenda

- Motion: Kelsey Whattam moved that the agenda be accepted with the following items added under New Business: St. Nicholas and Feat of Jordan. Seconded by Andrea Chmilar. All in favour. Motion carried.

Amendments and Approval of BUCPS Meeting Minutes (October 4, 2022)

- Minutes from the previous BUCPS meeting held October 4, 2022 were circulated via email prior to the meeting for review.
 - Motion: Andrea Chmilar moved that the meeting minutes be accepted as is. Seconded by Kelsey Whattam. All in favour. Motion carried.

Old Business

- **Dolls for Ukrainian Kindergarten class**
 - Thanks to volunteers, the dolls are well under way.
- **BUCPS Room Clean and Inventory**
 - Slavko Nohas and Clayton Starko will work together to have this completed.

Administration Reports

- St. Nicholas – Peter Rachmistruk provided update.
 - The Premier Danielle Smith and Education Minister Adriana LaGrange made announcement from St. Nicholas School stating \$12.3 million to provide assistance to those new student evacuees from Ukraine.
 - This is a positive step for our students and will waiting for further information on funding.
 - Parent Teacher Conferences were held November 2nd & 3rd.
 - Upcoming School Events:
 - Holodomor Assembly – November 25, 2022.
 - Christmas Concert at OLPH Parish – December 13, 2022.
 - Advent Assemblies.
 - Student Faith and Wellness Day – December 2, 2022
 - Last day of classes – December 20, 2022.

- St. Theresa – Pierre Ouimet provided update.
 - Also noted announcement made by Premier and Education Minister.
 - Thanksgiving Mass – October 4, 2022.
 - Saffron presentation for parents with Holy Spirit & OLPH : cyber safety – October 25, 2022.
 - Face to Faith Ministries.
 - Parent Teacher interviews were well attended.
 - Continuing with CTM meetings, swimming lessons, performing arts.
 - Natalia Kostiuk noted there will be a performance for parents by the Performing Arts Class – November 24, 2022.
 - Working together to support Women’s Shelter.

- Archbishop Jordan – Chad Starko provided update.
 - Mass - November 30, 2022.
 - Seven students are apart of the exchange program – grade 9: 1. Grade 10: 5, grade 12: 1.
 - Caroling with students will be coordinated by Vladko and Slavko.
 - Academic Awards Night – November 24, 2022.
 - 10 used desktop computers were donated to Ukrainian national families.
 - Andrea Chmilar asked how many new students from Ukraine? St. Nicholas: 16, St, Theresa: 14, ABJ: 15.

Treasurer Report – Andrea Chmilar Reported

- General Account: \$6336.95
- Casino Account: \$12,966.95
- Sadochok Account: \$3813.12

- Accounting of Pasta Dinner:
 - Income
 - Eventbrite Ticket sales: \$2330.00
 - Door Sales \$ 320.00
 - Beverage Sales \$ 496.00
 - Total: \$3145.00

 - Expenses
 - St. Sophia's Rental \$ 200.00
 - Pals Insurance \$ 174.00
 - Ukrainian Girl \$ 500.00
 - Total: \$ 874.00
 - Revenue \$2271.00

 - Slavko Nohas and Andrea Chmilar thanked everyone for their efforts in making a successful night with the given short time frame.

- **Confetti Sweets Fundraiser**
 - As of Nov 21, 2022:
 - 6 orders (6 email transfers have been received)
 - 17 dozen total

- **Shumka Show**
 - ABJ - \$668.68 (\$444 tickets, busing cost of \$224.68)
 - St. Theresa - \$1,393.04 (\$1,116 tickets, busing cost of \$277.04)
 - St. Nicholas - \$1,513.40 (\$1,128 tickets, busing cost of \$385.40)
 - Total: \$3575.12 (paid from Casino)

- **AGLC**
 - Andrea Chmilar was able to return \$431.50 back to general chequing account from casino.
 - Two expenses from our Casino report were questioned and BUCPS had to pay back the money.

- Requested the two expenses be revisited as there was appropriate documentation they fell within use of proceeds. It was approved from AGLC.
 - o Andrea Chmilar has spoken to AGLC about paying Prof. H from casino and how to proceed. Currently filling out the Use of Proceeds Form for this to be a standing item on our Use of Proceeds as the Bandura program is something that will hopefully happen for years to come.
 - o Received the ok to pay for Insurance for Sadochok from Casino. Insurance falls under administration and we are able to use 20% of our funds for administration purposes.
 - o Andrea Chmilar has two more courses to take from AGLC regarding Use of Proceeds.
- **Scotia Bank**
 - o Executive members were able to get to Scotia Bank to change signing authority.
 - o Upon reviewing the fees associated with our bank accounts at Scotia Bank, Servus Credit Union was contacted. For Not for Profits, they have no bank fees whatsoever.
 - They also offer various other services.
 - Andrea Chmilar intends to speak with BUCPS banking officer at Scotia Bank about lowering our fees. (Sadochok account was charges \$25 in fees last month).
 - Andrea Chmialr will report back to the executive as to if we should switch banks.
- **Insurance**
 - o Intact refunded Sadochok \$740 for the portion on the insurance policy that we used from beginning of September to October 15. Left us \$916.
 - o We now have an insurance policy with Cooperators that has Abuse Coverage for Sadochok as well as content and liability insurance.
 - o Provided our Certificate of Insurance to EICS.
 - o Upon speaking with EICS, it has come to attention that BUCPS can join the EICS policy next year. Bridgette will send Andrea Chmilar an email during the summer and let us know what the cost would be.
 - o Board of Directors Insurance Policy
 - outstanding and still working on this item – EICS would like BUCPS to have Directors Insurance
- **Sadochok**

- o Andrea Chmilar has been paying Pani Sombyk for Sadochok and doing the appropriate deductions quarterly.
- o Sadochok has unfortunately not able to receive any of the funding that is available because there cannot be a commitment to increase fees by 3%. Childcare licensing and the ministry is currently reviewing the funding programs and criteria. Decision to be made in first quarter of 2023.
- Andrea Chmilar movd the Treasurer's Report be accepted as presented. Seconded by Christin Hyshka. All in favour. Motion carried.

Coordinator Update

- **Fundraising - Slavko Nohas reported.**
 - o Confetti Sweets – one dozen Christmas Sugar Cookies for \$17.50. Orders need to be placed and paid by EFT by December 5th.
 - o Currently have members at large helping with fundraising, however BUCPS is still looking for help, so please submit names who would be a good addition to the Executive.

New Business

- **St. Nicholas**
 - o BUCPS will require confirmed number of students per school for gift bags
 - o Would like to distribute on December 6, 2022 however this may change depending who can help play the role.
 - Peter Rachmistruk will communicate with Pan Andrij Hornyatkevyc about his availability as he has helped in the past.
 - Cathy Leskow inquired if all contents which will be going into the bags has been purchased and who will assemble.
 - Slavko Nohas will check in storage room for candy/ornament inventory and he will also be assembling.
- **Feast of Jordan**
 - o Lesia Pohoreski opened up the hosting to St. Nicholas or Archbishop Jordan School.
 - Peter Rachmistruk and Chad Starko to check with teaching staff if having the entire program together for the celebration would work with school scheduling.
 - Will need to confirm number of students receiving blessed water at each school and check storage for inventory of bottles.

Adjournment

- Slavko Nohas wished everyone a safe and healthy Christmas season.
- **Motion:** Slavko Nohas moved the meeting to be adjourned at 8:35pm. Seconded by Kelsey Whattam. All in favour. Carried.
- Next meeting date will tentatively be January 10, 2023 at 7:00pm. In person or Google meet to be decided.
- Meeting Minutes recorded by Kelsey Whattam.