

# Parent Council Meeting Minutes

October 30, 2019 6:00 pm

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## **Total Attendance: 16**

**School Representation** – Lorne Monaghan (Principal) and Mr. Boyne (teacher rep).

**Parent Council Representation** – Melissa Goulet (Chair), Paige Smith (Vice-Chair and Fundraising Coordinator), James Kriese (Treasurer), Kent Ziegler (Secretary), Melanie Martinez (Co-Secretary)

## **Other Parent Representation – 10**

### **1. Introductions and prayer**

### **2. Treasurer's report** (James Kriese)

Current balance: \$12,238.99

*According to Elk Island Catholic Board Office St. T.'s PC is a registered charity and does not need to submit an annual report each year as we are not officially tied to the school.*

### **3. Administration Report** (Mr. Monaghan)

- Still assessing budget implications, but there will be some ramifications. School will work to mitigate those as best possible.
- 4 student teachers now at St. T.'s, they are working out well.
- Grade 5 Home Alone presentation by Strathcona County Fire Dept was well attended and received by students.
- Catholic Education Sunday is this coming Sunday, Nov 3<sup>rd</sup>.
- Shoe collection program, led by Student Council, was a huge success. 1008 pairs of shoes were collected and will now go to needy families in the 3<sup>rd</sup> world! Well done St. T.'s students, proud of you for your work!!!
- Parent teacher interviews Nov 6<sup>th</sup> and 7<sup>th</sup>. Everyone who wants to meet with a teacher will be accommodated in some fashion. Just let your child's teacher know you want to talk and arrangements will be made.
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### **4. Fundraising update**

Little Caesar's fundraiser is complete. This is a big fundraiser, but it was poorly supported this year. We only raised \$2300, approx 100 orders were placed in a school of 700 students. Even if you don't really like the kits, buy one anyway, money raised is for your children! We use it for funding requests, see below!

WEM Waterpark is not happening this year, cost is too high at \$25 per ticket, maybe next year.

**Family Fun night planning underway, volunteers needed to help organize!!!** We need donations, basket assemblers, and people to drop off letters to businesses. It's our signature fundraising event, contact Paige if you can help in any way! Even just a couple of hours will help a lot!

### **5. Funding requests from St.T.'s Staff:**

See Appendix A: "St Theresa Parent Council Funding Requests for 19-20 School Year"

Summary: Birch Bay (\$2142), Book Club (\$750), Safety and Security Cameras (\$4000), School T-shirts (\$720)

Motion for approval of requests made by Kent Ziegler, seconded by James Kriese. Vote received unanimous approval, motion carried, funding requests approved.

**Next meeting:** General Parent Council Meeting – Dec 12<sup>th</sup>, Jan 30<sup>th</sup>, March 12<sup>th</sup>, April 23<sup>rd</sup>, June 4<sup>th</sup>.

All meetings held at 6:00pm in the St. T.'s library.

## Appendix A

### St. Theresa's Parent Council Funding Requests for 19-20 School Year

Guiding principles for assessing funding requests: Where possible, funding should be focused on requests that benefit or impact the largest number of students.

1. Support the Birch Bay Grade 5 retreat. St. T.'s PC traditionally supports this event each year given how much the new students enjoy it and its positive impact on all the new students.

The funding will cover all Grade 5 students at \$15 per student. Estimated cost based on current new enrollment:  $\$15 \times 142 \text{ students} = \$2,142.00$

2. One of the St. T.'s teachers has come up with an ambitious and worthwhile plan to pilot a book club and purchase some new book series/sets for her class. The plan, if the project takes off as planned, is to expand the book club to everyone in the school who is interested. The funding for the new book sets would be \$750.
3. St. T.'s is proceeding with purchasing security cameras at various locations in and around the school to enhance overall student safety and security. To assist with this very worthwhile and overdue project the suggested additional funding would be \$4,000.
4. A majority of the teachers would like to create a greater sense of community and cohesion in the school for the new Grade 5's as they onboard and have asked for funding to purchase new t-shirts for all new grade 5 students. The cost is only \$10 per shirt. Teachers and students will work together to come up with a positive design. Total cost would be approx.:  $142 \text{ new students} \times \$10 \text{ each} = \$1,420$ .

Summary of Parent Council funding recommendations:

Birch Bay:	\$2,142.00
Book Club:	\$750.00
Security Cameras:	\$4,000.00
School branded t-shirts	\$1,420.00

**Total Funding: \$8,312.00**

Approval process: motion made to adopt recommendations, seconded, debate, vote for, vote against. Motion approved or rejected. Notation made to meeting minutes accordingly.